Congratulations on your acceptance to Illinois State University.

Follow these 3 steps to ensure a smooth transition.

1. Arrange your advisement appointment.

Please note that your academic advisement appointment is only one part of a full-day program. In selecting your date, you should plan to spend the entire day on campus in order to complete the advisement and registration process.

Schedule your appointment with the appropriate academic advisor

Make an appointment with a University College academic advisor at (309) 438-7604 if you fall into one of these categories:
• You are an undeclared student, meaning you have not yet declared a major.
• You will have 24 or fewer semester hours completed by the time you begin classes at Illinois State.
• You are an unclassified student.

Contact the major or department that admitted you. Refer to the back of your acceptance letter for this information.

Important notes about your advisement appointment

• Your advisor will not meet with you during the Transfer Day program without an appointment. There are no exceptions.
• If you are currently serving in the military or live out of state, your academic advisor may suggest a phone appointment to develop your plan of study rather than require your attendance at a Transfer Day Program.
• If you need to change your appointment, you must call the advisor you originally contacted.

How to contact your advisor:

Contact information is included on the back of this invitation. Dates fill up quickly, so do not wait until the last minute to make your appointment. You will receive a confirmation packet after you have made your appointment.

Date of program Advisement appointment deadline
October 20 .................................October 13 by 4:30 p.m.
November 3 .................................October 27 by 4:30 p.m.

These deadlines do not guarantee appointment availability on a specific Transfer Day program date. Your advisor may ask you to schedule an appointment on a day that is not designated a Transfer Day program date due to appointment availability.

Transfer Day fee

All new transfer students will be assessed a nonrefundable charge of $40 to cover costs associated with the Transfer Day program and academic course registration.

2. Submit your most recent academic transcript.

If you need to submit your most recent academic transcript or change your major, you must contact:
Illinois State University
Office of Admissions
Campus Box 2200
Normal, IL 61790-2200
(800) 366-2478

3. Check out the Transfer Day Program at

UniversityCollege.IllinoisState.edu/TransferDays.

Find answers to frequently asked questions, a schedule of Transfer Day program events, and a link to the Transfer Day program confirmation packet at the above website. You may also contact the Transfer Day program at (309) 438-3859 or TransferDays@IllinoisState.edu.

Contact information for advisors is included on the back of this invitation.